

Board and Topic	Rec No.	Recommendations as approved by the Executive on 9 November 2004	Update on Implementation of Recommendations as at January 2007
Social Services and Health Scrutiny Board: Access to Services to the Homeless in York (Review Completed Sept 2004)	1	The Council, with Selby and York PCT, should support the aims and long-term financial maintenance of the PMS.	No progress, but maintaining current service in light of PCT's financial difficulties
	2	The Council should request that the PCT re-establishes the drop-in service at Carecent.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	3	The Council should work towards building a stronger and closer working relationship with the PMS.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	4	The Council should request that the PCT examines ways of increasing the profile of PMS in the voluntary services.	PMS regularly attends the Homelessness forum thus raising its profile with relevant voluntary agencies.
	5	The Council should request that the PCT seeks to increase the number of detox beds in York.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	6	The Council should look jointly with the PCT into ways of providing more rehabilitation services to support clients after detox.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	7	The Council should work to develop better relationships with external organisations, encouraging these groups to improve communications between themselves and with the Council.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	8	The Council should investigate ways of sharing training opportunities in this area both across the Council and with other statutory and voluntary organisations, in order to reduce the cost incurred by smaller agencies.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	9	The Council should examine the use of grant-supported joint training for staff working with the homeless on mental health issues. Statutory bodies should take a lead role in assessing training needs across all interested agencies and should promote the take-up of that training.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	10	The Board should be supplied with the results of the Advocacy for the Homeless survey currently being conducted by Mind.	The Board received a copy of the results
	11	This Board or the Council should write to the ODPM explaining the main findings of this review and highlighting the need for flexibility in policy based on the 'local connection' directive.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	12	The council should maintain its homelessness strategy, continuing its current policy on homelessness and its policies aimed at preventing homeless people from developing mental health problems.	The general Homelessness prevention agenda has been prioritised and resources with Homelessness Services re-configured to address this. Supporting People are looking to fund a specialist mental health accommodation worker to address specific mental health needs
	13	In recognising the welcome review of the housing allocation process, the council's housing allocations continue to be made with sensitivity to clients' needs for suitable homes and appropriate support.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	14	The Council should examine ways of increasing support given to the homeless in temporary accommodation and while in tenancies.	This recommendation was signed off by the former Social Services and Health Scrutiny Board in July 2005.
	15	The council should examine tenancy sustainability programmes as a way of helping particularly vulnerable people.	This has been highlighted in the Supporting People review and several schemes have been proposed to address this.

Scrutiny Comment: Any outstanding issues could be referred to Health Scrutiny and review could be signed off

Board and Topic	Rec No.	Recommendations as approved by the Executive on 26 Oct 2004	Update on Implementation of Recommendations as at January 2007
Economic Development and Community Safety Board: City Centre Retailing (Review Completed June 2004)	1	a) That the appeal and potential benefits of a large 'flagship' retailer in York are acknowledged as a valuable addition to the stores that York already has.	New brand retailers are coming to the City. H & M, Zara, New Look, etc. have all recently established in York in new developments such as Spurriergate. It is considered that the location of a flagship retailer would attract further investment of this kind since shoppers seek key brand names for destination shopping.
		b) That future efforts to develop this type of retailer are supported, if it is viable to do so in view of the other issues that must be taken into account when any such large scale development is proposed.	Planning Officers are in meetings with the land owners Land Securities and are currently discussing their principles and how this fits into the Development Brief and the LDF process. Further consultation with Castle Picadilly Reference Group will be needed to develop the Castle Piccadilly Area which is the most suitable area to locate a flagship retailer.
	2	a) That the appeal and potential benefits of a primarily food selling retailer in York city centre are acknowledged. b) That future efforts to develop this type of retailer are supported, providing the other planning requirements that must be taken into account for such developments can be satisfied. c) That a large, non-specialist food retailer be sought for the city centre, to serve a broad customer base	The Foss Islands site is currently being cleared and preparation work is underway to develop a new Morrison's Food Store. This store is likely to be completed before Christmas 2007. However, there may still be the need for a primarily food-selling retailer in a more central location. Budgens on the corner of George Hudson Street and Micklegate is the largest existing store within the City Walls. 'Out of this World', an organic supermarket has opened recently in the old Presto's supermarket building in George Hudson Street (under the multi-storey car park).
	3	a) That the uniqueness and diversity of York's shops is acknowledged as a particularly appealing aspect of shopping in the city. b) That efforts to promote the city as a shopping venue emphasise this uniqueness. c) That council officers look into how the council's planning powers could be used to encourage new stores to design their shop fronts, so that wherever possible they compliment the architecture and character of the building and street they occupy	See 4 a) below See 4 a) below National planning policy applies PPG 15 Historic Environment , Good design in historic locations. Local policy is also enforced - Shop Frontage in Historic Locations HE6 "Planning permission will be only granted for new, or alterations too the existing shop front in conservation areas or listed buildings where the propose design preserves or enhances the character of the area or building. "
	4	a) That the uniqueness of many of York's shops and of some of the events that the city stages (and has the potential to stage in the future) are recognised as a key attraction and selling point of the city. b) That efforts to promote these unique shops and events are supported and encouraged, particularly in terms of raising York's profile as a centre for certain specialist interests. c) That the success of specialist market events is acknowledged and more widely encouraged	Shopping is featured in the Official York Visitor Guide and on www.visitork.org website. Regarding events there is a specific City of Festivals website and events and evening activities are featured in the visitor guide and website. Unique independent shops are promoted through the Shopping Trails leaflet which is purpose designed to highlight the diversity of independent shops in the city. Other information can be found on the Visit York website. The City Centre Office have a City Centre Events Strategy which highlights the importance of Specialists Markets to York's visitor offer. As an example the Yuletide York promotion in 2006 featured York's biggest ever selection of specialist pre-christmas markets, show-cased in the Yuletide York 2006 promotion.
	5	That the detailed review of the methods in place to raise awareness of which shops there are in York and where these are based is conducted and that this should include a specific focus on improving: i) Signage in and around the city centre. ii) Information that raises awareness about the diversity of shops in York and where these are based.	See below: Signage and banners are used to showcase the City festivals, however more could be done to improve signage in the City Centre itself. This is currently being reviewed. See Section 4a)
	6	That a detailed review is conducted of York's city centre toilet facilities with a view to considerably improving these facilities. This review should include in its considerations:- i) How to improve the cleanliness and hygiene of the toilets. ii) Reviewing the number and location of toilets including a review of the distribution of users. iii) How to fund improvements to toilets – considering charging for usage on the provision that money made is invested in improving and maintaining facilities. iv) Staffing – whether any money made from charging for toilets could be invested in staffing the toilets to maintain their upkeep and safety. v) Signage for toilets, including disabled toilets	A detailed review of City Centre Public Toilet provision is to be carried out in the 2007/08 financial year. This review will address points i) to v). The toilets in Parliament Square are to be relocated to a new, purpose built-facility which will address some of these issues in the shorter term.
	7	a) That officers carry out a detailed review of boarded-up shops and devise and initiate a system for monitoring the number of boarded-up shops in any given street or area in the city centre. b) That officers consider how to reduce the negative appearance of such shops when a build-up of them is identified. These considerations should include looking at the viability of open shops using unoccupied shops for additional window space	50 of the 1100 Retail units in the City centre are vacant as of January 2007. This number is a significant reduction on the 2004 figure of 80 premises. This number allows for choice and churn of retail location and development. This is being explored as a possible initiative should a build-up occur. At the current level of 4.5% , it is not likely that owners would release window space in a market which may mean the shop is only unlet for a short period.

Board and Topic	Rec No.	Recommendations as approved by the Executive on 26 Oct 2004	Update on Implementation of Recommendations as at January 2007
Economic Development and Community Safety Board: City Centre Retailing (Review Completed June 2004)	8	a) That efforts to improve and then maintain the appearance of the city centre by reducing rubbish are fully supported and encouraged to continue. b) That initiatives to improve the appearance of the city centre incorporate considerations of how the effective usage of bins can be maximised, particularly in terms of using bins that have ash trays in areas where large numbers of smokers are likely to be concentrated. c) That an adequate programme of repair and replacement of litter bins is put in to place	These three recommendations are being addressed as part of the ongoing review of Street Scene services.
	9	a) That art in York (in a diversity of forms) is recognised as a valuable way of adding to the attractiveness of the city centre and interest in it. b) That initiatives aimed at bringing more art to the city (where that art adds value and interest to the city's appearance) are supported.	Initiatives such as the Renaissance project and recently the Illuminating York project have both been successful in encouraging art in to the City Centre especially throughout the evening. The Illuminating York project has introduced world-class contemporary art and cutting edge lighting technology in the City . The "Recovered Light" on the east window and the previous years illumination on the west window of the Minster have been the flagship features in the city. The illuminating York trail has led visitors and residents across the city to appreciate different forms of art and is an attempt to attract people in to the City at night time. In addition to illuminate York we have also carried out research among residents as well as visitors into York's appeal in the evening and would seek to work with retailers and others on developing further a successful evening economy.
	10	a) That the capacity for people to move efficiently and easily around the city centre is recognised as an important factor in helping to make the city appealing to people. b) That support and encouragement is given to initiatives that aim to achieve these goals of efficient, easy movement around the city, initiatives that could include: i) A specific 'city centre shopping' vehicle. The intention would be to examine the use of 'people mover' vehicles made to a sustainable design. ii) Efforts to make it easier for shoppers to transfer larger purchases from one part of the city centre to another (particularly to car parks) and/or via a home delivery service. iii) Efforts to promote York's different shopping venues (the city centre and out of town venues) as opportunities for one large shopping experience, rather than as totally distinct experiences.	This is being considered as part of the tender process on the new Park and Ride contract. Sustainable Park and Ride services exist that link the city centre to out of town shopping sites; eg 9 to Monks Cross, 7 to the Designer Outlet and service bus 6 to Clifton Moor
	11	That a review of parking charges is fully supported and that this takes into account the following considerations: i) The impact of parking charges on the evening economy. ii) How the removal of free 'on street' parking spaces are impacting on the number and type of shoppers in certain areas. iii) How to challenge unrealistically negative perceptions of parking charges in the city iv) The impact of the charges specifically on York's peripheral retail streets	A major review of parking charges took place in 2004 just before the retail scrutiny committee initially reported. Parking charges are reviewed on an ongoing basis giving overall consideration to the Council's Local Transport Plan and the needs of wider the local community. Revised parking charges for evening parking in the streets and car parks were introduced in 2004 providing a £2 evening charge for visitors and £1 charge for residents. See above. See above.
	12	a) That full support is given to initiatives aimed at ensuring that pedestrianisation rules on all relevant York streets are adhered to. b) That every effort is made to ensure people are well informed about what York's pedestrianisation hours are and to which streets they apply	The City Centre Office is operational 7 days per week. Advice and information is given to users of the footstreet area and literature relevant to its regulations is available and offered through the office. The City Centre Office has two dedicated Enforcement Officers that patrol the footstreets 7 days per week. First-hand advice is offered to drivers whilst in the zone as well as 'posted out' to telephone enquirers by way of a 'Footstreets Leaflet' that explains the regulations.
	13	a) That any current or future considerations of potential coach drop-off points in or around York city centre include recognition for the need to try and increase footfall to b) That considerations of changes to, or potential new, bus drop-off points also include recognition of this need. c) That consideration is given to how to encourage visitors to enter the city centre from the railway station via Micklegate, which is a peripheral shopping street.	The Local Transport Plan includes specific recommendations for a review of Coach Drop-off points in the city, in the meantime, new updated Coach Parking information has been published and distributed to coach operators to ensure that they have the most up-to-date information on services in York. York has implemented successful coach parking measures for St Nicholas' Fair (the last weekend of November) which bring over 400 vehicles (over 20,000 passengers) to York over that weekend. Transport planners believe that it would not prove effective in introducing signage to direct pedestrians towards Micklegate unless a new visitor attraction was planned. Should that occur, the situation could be reviewed.
	14	a) That the importance of trying to find innovative and effective ways of raising awareness about events, attractions and specialist shopping areas in the city centre is acknowledged. b) That efforts aimed at raising awareness about events and attractions amongst visitors and residents are supported	See section 4a) Specifically for residents we have the Residents First Weekend which remains the most popular annual event with more visitors than ever. With all major events, information is readily available through local media, libraries, other council offices and information is circulated to city centre retailers.

Board and Topic	Rec No.	Recommendations as approved by the Executive on 26 Oct 2004	Update on Implementation of Recommendations as at January 2007
Economic Development and Community Safety Board: City Centre Retailing (Review Completed June 2004)	15	a) That the need to raise awareness about the location of York's key information points is acknowledged. b) That efforts to address this issue are supported.	We are now at the advance stage of completing the City Centre Map Panels with updated information. Investment in both the Station and the De Grey Rooms Visitor Information Centres has improved customer service and satisfaction. See above.
	16	a) That efforts to build stronger partnerships that recognise the diversity of interests between businesses in the city and City of York Council are recognised as an extremely important way of helping to promote the city and devising strategies which benefit the city's retailers and its prosperity as a whole. b) That partnerships are devised in such a way that they aim to benefit the many different types of retail business in the city. c) That initiatives aiming to build stronger partnerships, with a view to achieving more effective city centre management, are fully supported.	York City Centre Partnership Ltd was launched in October 2005 as an independent company limited by guarantee. There are seven directors, three from the private sector, three from the City Council and one from Yorkshire Forward. The Retail Strategy Group which brings key retailers together with the Leader of the Council and Senior Officers meets three times a year and discusses policies and issues of concern to the retailing community. Representatives are also drawn from streets across the city to form a sixteen-strong Retailers' Forum under the auspices of YCCP. Consultation is underway to investigate the appetite for a Business Improvement District in the City Centre as a fair way of raising additional funding for added-value improvements. See above.
	17	a) That the negative impact that crime, drugs and anti-social behaviour can have on retailing in York is acknowledged. b) That initiatives aiming to tackle these problems are fully supported. c) That future work seeking to examine these problems in more detail and identify possible solutions, is encouraged and supported. d) That further information be sought from the Safer York Partnership and relevant groups on the impact that crime, drugs and anti-social behaviour has on retailing in York.	This is recognised and acknowledged. The Retailers Against Crime in York (RACY) Partnership now has 250 members with a manager and is currently developing enhanced relationships with the Police and a Service Level Agreement with the Police is currently being developed. Regular meetings with SYP take place with YCCP to measure the cost of crime and monitor the impact on the retail community.

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by the Executive on 18 April 2006	Update on Implementation of Recommendations as at January 2007
Economic Development and Community Safety Board: Drug and Alcohol Anti-social Behaviour (Review Completed in March 2006)	1	The Board urges North Yorkshire Police to consider its support arrangements for dealing with the city centre, including the re-establishment of a city centre office, as a visible presence in the city centre is a key factor in addressing retail crime and anti-social behaviour resulting from drug and alcohol use.	NYP have indicated that they are interested in securing a place either in the new public information centre or the new Hungate offices to improve their City Centre contact arrangements with the public.
	2	Given the evidence that a high proportion of incidents of shoplifting are motivated by drug use, the Board recommends that treatment and rehabilitation services for drug users is given a high priority by the Safer York Partnership and Adult Services.	The Executive noted this recommendation and confirmed that any change in the allocation of resources within the Adult Social Services Dept was a matter for the budget round.
	3	That the Executive writes to the Home Office and to local MPs expressing the Council's disappointment that the courts service has not responded to the Scrutiny Board's request for information, and asking them to seek Government action to foster partnership working.	The Chief Executive communicated this and other similar concerns to local MPs and the Home Office
	4	The Board welcomes the development of the City of York Alcohol Strategy but recommends that it specifically addresses the issues of selling alcohol to people who are already drunk and tackling those who are repeatedly drunk and disorderly on the street.	This aspect of enforcement lies with North Yorkshire Police
	5	a) The Board recommends that the comparative data on the incidence of crime and anti-social behaviour inside and outside the saturation zones is made available to the relevant Executive Member and Advisory Panel 12 months after the introduction of the Licensing Act so that its impact can be assessed. To be timed to fit in with the statutory review required by the Licensing Act 2003.	A report is to be considered by the Licensing Act 2003 Committee on 2nd February 2007 which contains this data. This is the appropriate forum for it to be considered in accordance with the CYC Delegation scheme The report will also be referred to planning committee in accordance with the statutory guidance to the Licensing Act.
		b) The Board recommends that officers explore the option of a follow-up survey carried out with local residents and businesses to find out about their experiences of the impact. To be timed to fit in with the statutory review required by the Licensing Act 2003.	The report referred to above includes details of the public consultation carried out. This includes press reports, website survey, direct mailing and residents questionnaires in city centre wards.
	6	a) The Board recommends that, as part of the Best Bar None scheme, licensed premises are encouraged to take a tough approach to excessive drinking, in accordance with the regulation not to serve people who are already drunk	a) The Best Bar None scheme is a national scheme with nationally set criteria. One of the assessed criteria involves procedures for dealing with drunkardness.
		b) The Board recommends that, as part of the Best Bar None scheme, a training scheme is developed that will ensure all participating premises meet minimum criteria for supporting staff in dealing with drunkenness	b) All premises which sell alcohol must have trained and certificated personnel. All training courses involve dealing with drunkardness
		c) The Board recommends that, as part of the Best Bar None scheme, a publicity campaign is implemented to raise the public's awareness of the law and that it will be enforced.	c) This has been included in the first years publicity for the scheme. It will be reinforced in subsequent years.
	7	That information is disseminated, through the Licensing and Regulation department, to be displayed in licensed premises and taxis that gives information about alcohol units and contact details of support agencies for people with drug and alcohol problems.	This work has been done in partnership with the PCT, York Alcohol Advisory Service through the York Alcohol Strategy Group. Work includes media campaigns in the press, posters in buses, mailing to major employers for distribution to employees, info in public places such as GP surgeries, dentists, bars, clubs etc. Taxis have not as yet been included.
	8	That the Executive lobbies the Government and local MPs to establish a national Alcohol Arrest Referral Scheme which would result in more opportunities for the	See (3) above
	9	That the Executive lobbies the Government and local MPs to request that the negative price differential between alcoholic and soft drinks is addressed in order to discourage alcohol volume drinking and encourage soft drink alternatives.	See (3) above
	10	The Board recommends that, as part of the CCTV system upgrade, the Council takes a proactive role in seeking to close key gaps in the system e.g. Rougier Street and Toft Green and encourages businesses and taxi operators in York to contribute to the cost of CCTV cameras in their locality.	This was taken into consideration when negotiations took place in respect of extending and improving the CCTV network
11	That the issue of domestic abuse related to alcohol use and binge drinking is taken up as a separate scrutiny review.	No topic on this subject matter has been registered for consideration by SMC	
12	That, as part of the Best Bar None initiative, the confiscation of false identification is mandatory and action is taken against young people who repeatedly try to buy alcohol with false IDs.	This is not part of the The National Best Bar None Scheme so cannot be included as part of that initiative. Licencees have no legal authority to confiscate fake ID's. The North Yorkshire Police are however looking to address the issue of action against underage purchasers.	
13	That the Executive Member for Children's Services and the Safer York Partnership explore the option of ongoing funding being made available for young people to receive accurate information on alcohol units and the effects of alcohol/drug use that is delivered in the most effective learning format for them.	The Executive noted this recommendation and confirmed that any change in the allocation of resources within the Adult Social Services Dept was a matter for the budget round.	

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendation as approved by the Executive on 12 October 2004	Update on Implementation of Recommendations as at January 2007
Planning & Transport Board: Cycling Policy and Provision of Facilities (Review Completed in September 2004)	1	That all cycling policies take account of the fact that there are many different cycle user groups in York with different concerns and levels of concern. Wherever possible all of these groups should be catered for on York's cycling network and throughout its cycling provisions.	This policy has been adopted in the newly revised cycling strategy and will form the basis of cycle scheme design as it will be included in the briefs for cycle schemes. The "Design Cyclist" concept has been adopted and cycle facilities will now cater for a range of cyclists from inexperienced new cyclists to daily commuters.
	2	That wherever possible cycle routes should allow access to all different types of cycles to ensure that cycling is available for different types of users right across the city	New barrier arrangements have been trialled and a new type of barrier adopted which accommodates as many types of cycles as possible whilst still preventing unauthorised access by motorcycles. Cyclists unable to negotiate the new type of barrier can still obtain RADAR keys to use the adjacent locked gates.
	3	That in developing on-road cycling provisions priority is given to: 1. Completing gaps in the network, especially at particularly dangerous and/or busy points 2. Putting on-road cycle lanes on main roads where queuing is a regular occurrence, to allow cycles to bypass the queues	For the past couple of years the schemes implemented have concentrated on filling gaps in the network. The schemes proposed for next year will also satisfy this criteria. Junctions and cycle lanes will be addressed where appropriate and where other works are taking place and opportunities arise to undertake works.
	4	<p>That increased efforts are made to improve the quality, safety and coherence of York's cycling network. These should include initiatives that aim to:</p> <ul style="list-style-type: none"> § Ensure consistent and well connected cycle routes run throughout the city. § Develop and improve dedicated cycle tracks § Increase consideration of others and awareness of safety issues amongst all road users (challenging negative perceptions). A 'considerate road user' campaign should be looked at as a way of achieving this. § Using mandatory cycle lane specifications in preference to advisory ones. <p>§ Avoid wherever possible, features that hinder the safety or perceived safety of cyclists, such as narrow cycle lanes and combined bus and cycle lanes and provide full width segregated cycle lanes, if necessary by considering road space reallocation.</p> <p>§ Enhance the land available for public highways when a development opportunity arises, to enable off road cycle paths or at second best full width cycle lanes on the road.</p> <p>§ That the points set out above are referred to the Green Belt Working Group for consideration as part of the amendments to the Local Plan.</p>	<p>In concentrating on filling gaps in the network this will be addressed</p> <p>Cycle audit and cycle review policies have been adopted as part of the new Cycling Strategy</p> <p>This has been put forward as part of the long term action plan in the new cycling strategy</p> <p>New cycle routes will specify mandatory routes in preference to advisory ones where appropriate, however, this may cause lengthy delays to the implementation process if large numbers of objections are received and it is necessary to hold a public inquiry.</p> <p>This will be included in briefs for new schemes but as the recommended minimum width for cycle lanes is 1.5m this may result in less being implemented where there isn't sufficient room (even with road space reallocation). Innovative solutions to such problems will be sought.</p> <p>The council will continue to push for the maximum cycle and pedestrian facilities through new developments through the development control process. Promotion of off-road facilities over on-road solutions goes against the DfT's "hierarchy of provision" which has been adopted as part of the revised cycling strategy and which recommends that on-</p> <p>The LDF will include the above as part of the revised cycling strategy</p>
	5	That City of York Council identify potential opportunities in and/or around the city centre to build a safe and ideally sheltered cycle parking facility. This facility should use innovative ways to ensure a high level of security for bicycles parked in it. It should be considered through the council's regular planning procedures. That this is referred to the Green Belt Working Group for consideration as part of the amendments to the Local Plan.	The TPU are currently investigating 2 sites for secure cycle parks, namely, the former Lendal Sub-Station adjacent to Lendal Bridge and the disused tunnel which runs between Piccadilly Car Park and Castle Car Park, the latter would only be a temporary solution as the tunnel will form part of the Coppergate 2 development if and when it goes ahead. Property Services are also now aware that we are actively looking for potential sites for secure cycle parking.
	6	That when a cycle lane comes across a difficult obstacle, innovative ways are explored of either enabling the lane to continue or suggesting a continued route for cyclists. This should be done with the aim of enabling all the different types of bicycles and cyclists to use as much of the network as possible	This has been adopted as a policy in the new Cycling Strategy
	7	That every effort is made to maximise the safety of York's cycle network through high quality and regular maintenance and (wherever possible and appropriate) the use of sufficient lighting to make routes accessible to people at all times	Maintenance of the network will be continued through the budget specifically allocated to cycle route maintenance, however, this was cut back to £15K last year as a budget saving therefore the maintenance needs to be targeted, similarly the former £30K budget which was available a couple of years ago for cycle margin works on the carriageway
	8	That commitments to develop and improve York's road/cycle network (including commitments made as part of the forthcoming 'Local Transport Plan') are matched by adequate staffing levels to help the council to fulfil those commitments. Efforts should be made to ensure that all staff whose work impacts upon the cycle network, are sufficiently trained and skilled to enable them to deliver high quality, safe and cycle friendly improvements to the network effectively and efficiently	Staffing levels have been cut across most departments in recent years due to budget constraints the council no longer have a specific "Cycling Officer", however, there is now a bigger ownership of cycling across the Transport Planning Unit to avoid the loss of all the knowledge should one officer leave the authority as has happened in the past. The council are also investigating the training courses provided by the PTRC in tandem with Cycling England to bring cycling awareness levels up across other departments whose works impacts on cyclists.
	9	That the Executive Member for Planning and Transport considers the existing method(s) used for prioritising cycling schemes with a view to assessing whether this needs to be updated in light of the recommendations of this report	A revised scheme prioritisation methodology was adopted as part of the new Local Transport Plan which takes into account such things as the DfT's shared priorities of Accessibility, Road Safety, Congestion and Air Quality.

Board and Topic	Rec No.	Recommendation as approved by the Executive on 12 October 2004	Update on Implementation of Recommendations
Planning & Transport Board: Cycling Policy and Provision of Facilities (Review Completed in September 2004)	10	a) That the infrastructure suggestions outlined in paragraphs 6.1 and 6.2 above are taken into account during future analyses of the developments needed on York's cycle network b) That in future, officers take into account the emphasis placed on these developments by those consulted, when assessing the popularity and appeal to users of different cycle routes and network developments	The recommendations of the board have been adopted as part of the revised cycling strategy which forms the basis for new scheme development As far as possible the wishes of the consultees were taken into consideration when rewriting the cycling strategy
	11	a) That a short interim update report on the progress made in implementing the recommendations outlined above be brought to the Planning and Transport Scrutiny Board in February 2005, or as near to then as possible b) That a full report on the progress of implementing the recommendations outlined above be brought to the Planning and Transport Scrutiny Board in June 2005 or as near to then as possible c) That this report is put together in partnership between the Board's Scrutiny Officer and the Transport Officer(s) responsible for implementing the recommendations	A presentation was given to the board of the draft cycling strategy before it was adopted as part of the LTP in December 2005 A progress report was brought to the Planning & Transport Scrutiny Board in Sept 2005. It reported that some of the Board's recommendations were being taken forward into LTP2 and others into the revision of the cycling strategy. The Board noted that good progress had been made implementing the recommendations and it requested that the draft revised cycling strategy be presented to them for comment at the end of the year. This was received in December 2005 and their comments on it were fed back to officers for inclusion in the final document.

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by the Executive on 17 January 2006	Update on Implementation of Recommendations as at January 2007
Environmental & Sustainability Scrutiny Board - Sustainable Energy Use In Council Buildings: Energy Use, CYC and Display (Review Completed in July 2005)	1	Accepts the 'proposed way forward' outlined in the report, and approves the establishment of a Management framework that includes: <ol style="list-style-type: none"> i. The identification of an Executive Member with overall responsibility for energy and water management. ii. The identification of the Corporate Landlord (Energy Manager) as the senior officer in the council for energy and water management issues. iii. The creation of an Energy and Water Management Group (EWMG) chaired by the Corporate Landlord (Energy Manager) and comprising appropriate representatives from iv. The identification of partners and agencies that can act as advisors to the Council (EWMG) and provide support to the process when required. v. The adoption of performance indicators that enable the Council's performance to be measured and benchmarked against best practice, both internally and externally to CYC vi. The reporting of the Council's energy and water management performance to members on a regular basis (Appropriate EMAP or Executive) and to the Corporate Asset Management Group (CAMG) 	Executive Member with overall responsibility for energy and water management established (Andrew Waller) supported by the Energy Champion (Cllr Vassie) Energy Manager established (Gary Christie) representing the Corporate Landlord EWMG chaired by Gary Christie with representatives from all directorates. Met three times in 2006 tasked with developing energy policy, funding issues, promotional activity, green tariffs etc. Links to the EWMG set up with Energy Advice Centre, Carbon Trust, CREATE, and Energy Efficiency Accreditation Scheme. Nominalised Performance Indicators utilised to identify best practice. Monthly league tables produced to target poorly performing buildings. Performance indicators calculated for the Asset Management Plan. Draft report 'Energy Use in Council Buildings' compiled dated January 2007 with the intention to report to members on policy and strategy through the Executive. On financial investment matters report will be through CAPMOG.
	2	The EWMG prepare an Energy Policy Statement for the City of York Council	Draft Energy Policy statement prepared through consultation with the EWMG and forms part of draft report 'Energy Use in Council Buildings'
	3	The EWMG prepare an Energy and Water Management Plan in line with the following key principles: <ol style="list-style-type: none"> i. The key driver to energy and water management is identified as the need to protect the environment in which we live and make a positive contribution to meeting the national and international climate change obligations of the UK. ii. It is recognised that to deliver the Energy and Water Management Plan, it must be considered within the context of the council's finite financial and human resources. iii. The Plan is to be developed as a corporate document that recognises and encourages input from all services within the council and in leading by example promotes the City of York Council as the lead agency in the City. iv. Wherever possible the Council will work with partners and other agencies to investigate and adopt acknowledged best practice within the industry. 	Draft strategy forms part of the report 'Energy Use in Council Buildings' Forms part of the Energy Policy detailed in the report 'Energy Use in Council Buildings' Forms part of the report 'Energy Use in Council Buildings' Forms part of the report 'Energy Use in Council Buildings' Work and consultation with the Energy Advice Centre, Carbon Trust, CREATE and Energy Efficiency Scheme.
	4	Members approve expenditure totalling £7,950 to support the DISPLAY campaign (£7,200) and the annual subscription to Energie Cités (£750), to be funded from council contingencies.	Collection/verification of fuel monitoring data, Site specific improvements identified, printing and publication of Display Posters undertaken as approved expenditure. Membership fees to Energie Cites also maintained. Further buildings to be included in 2007/08.

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by the Executive on 6 December 2005	Update on Implementation of Recommendations as at January 2007
Leisure & Heritage Scrutiny Board: Putting Libraries at the heart of the Community (Review Completed November 2005)	1	The Council will reorganise working arrangements (including the use of self-service technology) to ensure safe and effective working arrangements	Staffing restructure has reduced single staffing. The possibility of self issue is being investigated and costed
	2	The Council will review the core capabilities and skill profiles of all posts	The staffing restructure has provided a radical new structure with new job descriptions for all staff
	3	The Council will clarify the roles and responsibilities of all staff	The staffing restructure clarifies roles and responsibilities of all staff. There will be inductions for all staff in their new
	4	The Council will review recruitment and selection procedures to encourage a wider range of people to apply for vacant posts	This will be investigated in April 07 once the new structure is up and running
	5	The Council will institute staff training in: · Cultural diversity· Working with children and young people· Supporting people's use of ICT· Leadership and management · Supporting lifelong learning· Reader development· Customer focus · Possibility thinking	Cultural diversity training has taken place - delivered through Future Prospects key staff have been on the national leadership course.All staff have taken part in a cultural change programme delivered by Go MAD - which is about business improvement through transformed thinking. future Prospects are delivering stage 2 of IAG training to key staff which will lead to NVQ level 2 in Advice and Guidance. We plan to deliver training to all staff in 07/08 around working with children based on the national programme Their Reading Futures.
	6	The Council will develop a plan to replace the Central Library	A group has been set up with library staff and some critical friends looking at how the space in the central library is used.
	7	The Council will implement the library asset management plan after consultation and when approved by EMAP	We have been successful in securing capital funding in partnership with Adult and Community Education to refurbish and extend Acomb library. We will be putting in a bid to the Big Lottery to refurbish and extend Tang Hall library
	8	The Council will develop a plan to implement the concept of library learning centres	We have been successful in securing capital funding in partnership with Adult and Community Education to refurbish and extend Acomb library. We will be putting in a bid to the Big Lottery to refurbish and extend Tang Hall library
	9	The Council will undertake consultation with users and with the different communities the library serves, both geographic and interest as well as age.	This will happen in 07/08
	10	The council will write a comprehensive stock policy that identifies the gaps in our collections.	This will happen in 07/08
	11	The Council will investigate innovative use of IT – such as RFID technology to improve service delivery.	This will happen in 07/08
	12	The Council will design service delivery around the promotion of reading rather than books.	The new staffing structure sets out staff roles in this area - 07/08 will be about delivering it. Refurbishment at Acomb will incorporate this into the design of the layout
	13	The Council will further develop the partnership with ACE to deliver the concept of library learning centres.	This work is ongoing and fits into the new building at Acomb with both staffs working together
	14	The Council will identify key partners and build strategic partnerships.	We have identified Youth Services as a key partner and we will be developing that relationship. The new structure identifies other key partners and allocates responsibility for building partnerships
	15	The Council will further develop partnership working with other libraries in York	We are a member of York Libraries Forum and will be taking a more active role in 07/08
	16	The Council will put in measures to increase access to the Library Service. This will benefit the City as well as meeting key performance indicators regarding number of visitors and opening hours.	This will happen in 07/08
	17	The Council will demonstrate how the library service can contribute to the Council's 8 corporate aims	This will happen in 07/08 - once the new structure is in place.
Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions			

Board and Topic	Rec No.	Recommendations as approved by the Executive on 17 January 2006	Update on Implementation of Recommendations as at January 2007
Leisure & Heritage Scrutiny Board: The Future of York City Archives (Review Completed December 2005)	1	Establish an Archive Service for the City of York with robust arrangements for re-housing the City's collections, underpinned by a clear specification for their care.	The city has pursued a partnership scheme and tenders under the European Procurement regulations were sent out in February 2006. These were returned in August and the results have just been revealed. The costs have come in as nearly three times the current budget. Charlie Croft is taking a report to the Executive on 30th January which recommends a revisit of the subject as the tender cannot be awarded. Officers should re-examine the specification for the archives service and report back to the Executive with options in order to try and achieve a satisfactory and affordable solution for procurement of the city archives.
	2	Secure a partnership arrangement capable of promoting access to the collections and which will: <ul style="list-style-type: none"> i. Comply with all relevant procurement regulations; ii. Ensure that there is a specialist archivist provided to care for the City's collections; iii. Which may involve the creation of a board (of users, specialists and Council representatives) to oversee the functioning of the partnership and of the City's collections and management policies. Drive forward the "York Gateway" concept, starting with a "history store" type of service, run by the Library Service, centering around a revamped local history service and providing supported access to the City's archives collections. Install robust arrangements for dealing with the current records and seeking to make this self-financing through a charge on depositors. Establish a consortium to drive forward a business plan for the digitisation of the collections. Seek "designated" status for the City's collections.	
	3	Ensure that the implementation of the proposals are pursued within the limitations placed on the Council's financial resources, which themselves are a consequence of central Government's failure to fund the Council to the level the Government's own	
Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions			

Board and Topic	Rec No.	Recommendations as approved by the Executive on 14 December 2004	Update on Implementation of Recommendations as at January 2007
Leisure & Heritage Scrutiny Board - Access to Archeology (Review Completed October 2004)	1	That the Council should encourage the redrafting of the supplementary planning guidance currently being undertaken by the City Archaeologist and that the Scrutiny Board should be consulted in the process.	A revised date of June 2007 has been set for completion of consultation draft due to work required on Planning Inquiries and major planning applications since July 2005 *
	2	That the Council should develop stronger partnerships with external bodies and organisations in the archaeological field, in order to bid for funding for better public access to existing site records and information	Oxford ArchDigital have been appointed to produce an on-line Historic Environment Record. Provisional go-live date set for April 2007 *
	3	That archaeology and heritage should feature more heavily in the Council's corporate objectives	No progress has been made in this area to date.
	4	That the Council should examine ways of developing a comprehensive heritage strategy in order that both residents and visitors can benefit from York's rich heritage (including	This is a huge venture which may be considered with other related strategies. Cllr Hogg previously raised the issue of a possible scrutiny topic on Cultural Tourism, but to date no topic has been registered
	5	That the Council should examine ways of linking education and heritage more closely in order to take advantage of York's rich heritage within the school curriculum	The Learning City Initiative Forum has been set up for all heritage providers, meetings are held twice a year *
	6	That the City of York Council should examine ways of establishing an education heritage forum in partnership with other stakeholders	Meetings are taking place to address these issues.
	7	That the Council supports the bid for a community archaeologist currently being made by the York Archaeological Trust	Two years completed of 5 year HLF funded project. *
	8	That the Council explore the possibility of future funding for the post of community archaeologist after the initial five years of term (depending upon the success of the bid).	Two years completed of a 5-year HLF funded project. Community Archaeologist Jon Kenny is in post managed by the YAT. Recommended that he be invited to give an update to SMC in Autumn 2007 *
	9	That the Council should make a greater commitment to public access to archaeology in York (in terms of both physical access and information). York should improve its Sites and Monuments Record, making it accessible to the public and allocating sufficient resources to maintain it to a standard commensurate with the city's standing as a heritage site of international importance	Oxford ArchDigital have been appointed to produce an on-line Historic Environment Record. Provisional go-live date set for April 2007 *

Scrutiny Comment: Those recommendations with a * could be signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by the Executive member for Environment & Sustainability on 17 May 2005	Update on Implementation of Recommendations as at January 2007
Commercial Services Scrutiny Board - The cleaning of gullies, gutters, footpaths and back lanes in terraced streets (Review Completed May 2005)	1	In order for the Board to judge the effectiveness of recent changes to the gully cleansing regime Members of the Commercial Services Scrutiny Board wish to receive quarterly reports: i) Showing Any changes in the level of complaints related to gully cleansing with comparative data for the same period prior to the changes being implemented. ii) Such reports should commence upon approval of this report and continue for a period of not less than 1 year.	To be reviewed as part of the Neighbourhood Services restructure and the Neighbourhood Services EMAP. There has been no significant changes in the levels of complaints. A slight downward trend has occurred. 2005 July - December 232 complaints. 2006 July - December 218 complaints. Will be reported 6 monthly as a minimum.
	2	That Commercial Services officers consult with officers in the Neighbourhood Pride Unit to assess the feasibility of informing residents, through Your Ward newsletters, of their role in gully cleansing and placing notice of gully cleansing dates when parked vehicles should be removed before cleansing takes place. This measure should be additional to notice served direct to householders.	It was decided to revisit this issue if extra advance signing did not have the desired effect. To date the placing of large information signs 7 days in advance of the works, at each end of the streets to be cleaned, has reduced the problems with parked cars. It was felt that by publicising the dates too far in advance of the work, residents would forget when the cleaning work was due.
	3	That officers in Commercial Services present jointly drafted reports with officers from Street Environment and presented on a quarterly basis advising Members of: <ul style="list-style-type: none"> ▪ The position in respect of wrongly presented waste in key terraces prior to the introduction of luggage labels ▪ the impact in their view of the introduction of the luggage label system 	To be reviewed as part of the Neighbourhood Services restructure and the Neighbourhood Services EMAP.
	4	The Board consider that the specific issue of improving recycling facilities for terraces should be better addressed and propose the following short term and long term solutions: a) Terraced Streets where the properties have forecourts should be issued with green boxes; subject to service availability. b) The broader issue of recycling and terraced streets should be considered as part of the Boards next scrutiny topic and the Disabled Persons Advisory Group should be key consultees. c) This recommendation should be included in the plans for the enhanced waste management scheme to be launched this autumn.	The is being covered as part of the waste review. One of the priorities for the Council, headed up by John Goodyear, Assistant Director, Neighbourhood Services as champion. Part of the review. Vehicle access into some streets need further consideration. Part of the review of Neighbourhood Services. The review is schedule to finish by this Autumn and be part of next years budget proposals.
	5	That in terraced streets only, Officers in the waste collection crews should be allowed to collect a minimal amount of side waste where the amount meant is at the discretion of the senior officers within the service. Where side waste exceeds this amount. Officers in the waste collection crews should immediately label the waste as excess and alert Street Environment Officers so that they can remove the waste trace the owners and begin legal enforcement procedures.	The review is considering a standard policy for the whole City.
	6	That the first stage warning letter sent out to residents mispresenting waste be amended to include a paragraph with wording to the effect, " where relevant, if your household thinks your bin size capacity is too small, you may be eligible for a larger capacity wheeled bin. See (paragraph to be inserted recommending the bin sizes available to residents with a note of number of adults each bin should serve.) Should you require more information about this please contact your Street Environment Officer.	This has been passed to the Street Environment Officers for inclusion.
Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions			

Board and Topic	Rec No.	Recommendations as approved by the Executive on 7 February 2006	Update on Implementation of Recommendations as at January 2007
Social Services Scrutiny Board - Services For Care Leavers In York (Review Completed December 2005)	1	The Council should act to clarify how members share the role of corporate parent defined by The Children Act 1989, The Children (Leaving Care) Act2000 and The Children Act2004.	Childrens Members inspect children's homes and are part of the 'Show me that I Matter?' group. Group includes LAC, CLs and Members who question LCCS officers about, and monitor, progress. The role of members is also linked to item 10, with regard to providing a clear commitment from members of the Council's duty to support CLs into employment.
	2	The Council should give preference to care leavers in making a full range of supported accommodation available to them.	CLs have access to a range of housing options. Specifically, our agreement with Foundation Housing is that CLs have priority of placements at Southlands Road hostel. C&F have agreement with Housing for the provision of 4 Trainer Flats. C&F also hold the tenancy of one 'taster' flat, allowing LAC the opportunity of experiencing independence to aid decision-making. Provision for young people who struggle to live cooperatively with others is still a challenge.
	3	The Council should respond positively to any recommendations arising from the pilot of shared accommodation for care leavers which is currently being undertaken.	Unfortunately, the pilot of shared accommodation has not been successful and we are not pursuing this option. However, it did offer some valuable learning which can be incorporated into future planning.
	4	The Council should use the experience of past care leavers in developing its services to current and future care leavers.	See 1. We have a member of staff who holds the lead for Participation and are currently engaged in consultation with LAC and CLs regarding access to Health provision. CLs undertake young people's panels at staff interviews. This work is undertaken in partnership with the Voice and Inclusion team. CLs are also involved in the Regional Leaving Care Participation group.
	5	The Council should investigate any issues for transferring care leavers from CAMHS to Adult Mental Health services and make efforts to clear any problems identified.	Limetrees provide a specialist service for LAC and Specialist CAMHS now work with YP up to 18yrs – from 1st January 2007. The appointment of the YP MHA based at YES (by time of writing, Castlegate) has significantly improved transition arrangements for young people who need a specialist mental health service. YP can access tier 1 & 2 services via Castlegate, up to 25 years.
	6	The Council should promote an expanded mentoring service for care leavers, possibly working through Network2 or in conjunction with an outside volunteering organisation such as York Cares	With the growth of the Participation agenda; developments at Castlegate; the Integration agenda and Targeted Youth Services, we identify that opportunities will arise to support CLs, both within Pathway team and without.
	7	The Council should raise with government the difficulties presented by the benefits trap when extended work experience opportunities are offered to care leavers. The Council should seek a dispensation to allow trainees to retain benefits while on such extended work experience schemes.	This issue is being raised with the regional government office, and government nationally, through the National Leaving Care Advisory group
	8	The Council should work with NYBEP to enhance the work experience opportunities available for young people who are about to leave care but who are still in full-time education.	The experience for LAC has been enhanced by guidance supporting LAC in education. Members will be aware that the Green Paper for Looked After Children has been published and this is a priority issue. LAC have priority access to Rathbone as well as more traditional education support. We are supportive of the actions arising from the Behaviour Support Tasking group.
	9	The Council should encourage local businesses to employ or provide work training, possibly working in partnership with an outside organisation using the protocols established under the York Cares	This work remains on the programme of our ETE officer, unfortunately for us, the post holder has moved on. We are working closely in partnership with ConneXions and we have supported YP via work experience into subsequent employment.
	10	The Council should act to provide enhanced work experience opportunities, including widely-varied kinds of work, across all directorates along with a number of traineeship vacancies each year prioritised for care leavers.	We are progressing this agenda which is directly linked to the agenda in No 9.
	11	The implications of providing enhanced support for young people entering Further or Higher Education to enable them to purchase books, computers or equipment and to ensure that, if studying away from home, they can return to familiar, quality, accommodation during vacations should be considered by the Executive Member for Education & Children's Services and Advisory Panel (EMAP) following an officer report.	Members will be aware that the Green Paper for Looked After Children has been published and that there are specific recommendations relating to this. We fully support these recommendations and already provide CLs with the resources necessary to complete their education. We address the vacation needs of each yp individually, so far we have not had to use unfamiliar accommodation, with yp returning either to their care placement or to an extended family member.

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by SMC on 23 October 2005	Update on Implementation of Recommendations as at February 2007
Environmental & Sustainability Scrutiny Board Take-Aways; Powers of Enforcement (Review Completed October 2005)	1	The Environment and Sustainability Scrutiny Board would welcome the positive contribution that the success of the penalty notice support bid would make to addressing these issues.	
	2	A multi-agency access database containing details about all individual take-away properties should be created. Such details should be in the form of notes on disturbance, environmental health issues, actions taken to ensure compliance etc and updated by licensing, planning, environmental health and the community police as appropriate. This should be maintained to ensure that it remains current	
	3	Under Section 17 of the Crime & Disorder Act 1998 this information could, and should, be shared with North Yorkshire Police. This would allow Police Officers to assist in the collecting of evidence about late-night activities. The Environment and Sustainability Scrutiny Board would welcome the positive contribution that the success of the IT bid would make to addressing these issues.	
	4	That activities be coordinated between all relevant City of York Council Departments (including Street Environment, Environmental Protection Unit, Planning Enforcement and Licensing Officers); especially at the point of determining which enforcement regime would be most effective. Working practices need to be agreed and joint training sessions considered where relevant, to avoid duplication or unwitting interference in each other's cases.	
	5	That the Assistant Director in responsible for the Planning and Enforcement Team be instructed to review risk assessments carried out for all aspects of the officer's duties and to thereafter produce appropriate working practice agreements in consultation with the appropriate Officer In Human Resources.	
	6	An official vehicle should be available during the day, or close parking provided for the on-call officer's personal vehicle. Council owned transport should be provided if the officer is working a night shift. Both marked and unmarked vehicles should be available, as required; especially for out of hours working.	
	7	That Planning Enforcement Officers be enabled to process their own prosecutions, that at least one Planning Enforcement Officer to undergo formal Court Training in order to support this.	
	8	That an investigation should be undertaken to assess which other officers are able to supplement the Planning Enforcement team.	
	9	Officers should be equipped with the necessary tools to undertake their work. The present level of equipment between departments is variable. Equipment should be assessed to meet the needs of the work and ensure equality of access between equivalent areas of work	

Scrutiny Comment: Still awaiting an update on the implementation of these recommendations.....

Board and Topic	Rec No.	Recommendations as approved by SMC on 23 October 2005	Update on Implementation of Recommendations
Resources Scrutiny Board - Sustainability & Social Responsibility in Procurement (Review Completed June 2005)	1	<p>As a result of its investigations, the board identified the following key themes that it would want to be reflected in the Corporate Procurement Strategy:</p> <ul style="list-style-type: none"> i) The board supports the use of local suppliers where possible, in order to acknowledge the importance of keeping jobs and money in the York area ii) The board wishes to highlight the need for a mixed economy of suppliers iii) The board want the use of Fair Trade products to be encouraged, particularly as the Fair Trade mark is the only one that can guarantee to the customer that goods have been fairly traded. iv) The board want ethical suppliers to be encouraged, i.e. suppliers that have policies in place regarding health and safety, trades union membership and environmental issues, although the board recognised that this may not be achievable for smaller suppliers. v) The board concluded that a cultural change was needed within the Council regarding the voluntary and third sector in order to break down internal barriers to trade. Early consultation with the voluntary and third sector is needed and tendering processes need to be simplified. vi) The board agreed that cutting costs is not incompatible with sustainable procurement. A key point is that the specification should promote and ensure compliance with the objectives of sustainable procurement vii) The board felt that the Council should use its influence in organisations of which it is a part, such as the Yorkshire Purchasing Organisation (YPO), to encourage the procurement of sustainable and Fair Trade products viii) Processes for promoting engagement with suppliers. Members were interested in how the Council's procurement procedures could facilitate the greater involvement of suppliers. It proposed that the following steps be pursued:- 	<p>These comments and concerns are being addressed through the on-going development of the CPS and other keydevelopment work now in hand to address the improvements needed at the Council in respect of procurement policy and practice across the whole organisations. Long term sickness absence and other staffing issues within the Corporate Procurement Team in 06/07 to date have delayed work on the CPS. A revised timetable for this work has been agreed with the Executive Member for Corporate Services following the recent re-structure of procurement functions within Resources. The new team will be in place from 1April 2007 and work to deliver the strategy will be prioritised with a view to reporting to Members after the May elections. In the meantime a number of the matters raised through the scrutiny review have been addressed in terms of the practical arrangements and processes used for tendering and working with suppliers, including Fair Trade arrangements, the use of pro-forma documentation, standard terms and conditions and pre qualification questionnaires to establish the financial standing and ethical credentials of potential suppliers.</p> <p>In addition the Council's financial regulations and procurement rules have been significantly revised as part of the new Constitution (including all financial thresholds and bandings) and the District Auditor has confirmed they are now consistent with what they would expect to see at a Level 4 (Excellent) authority for CPA assessment purposes.</p> <p>Other key development work now well underway includes:</p> <ul style="list-style-type: none"> a/ the preparation of a procurement manual for practitioners - this will set out the practical steps commissioning departments will need to go through in procuring supplies and services and be fully referenced to the CPS to ensure local actions and decisions are consistent with the overall policy and strategy of the organisation b/ a competition handbook - this will set out the approach to be taken to demonstrate how services are competitively tested by the organisation when making key procurement decisions in a mixed economy environment consistent with the Council's overall policy and strategy framework for procurement to be set out in the CPS.
	2	<ul style="list-style-type: none"> a. That a review of the banding procedures take place in relation to the legal and financial limits; b. That E-enabling is promoted and the number of enquiries from suppliers via the web site increased c. That an open day for potential suppliers be held as an opportunity for the Council to explain how to contract with York. Building partnerships with firms interested in contracting is especially important, as the instability of contracts was of concern to some firms whom the board spoke to. 	<p>c/ the introduction of a new Supplier Contract Management System - this system is currently being introduced and when fully operational will allow the authority to manage all Council's contracts (adverts, awards, registers, approved lists etc) through one system and provide an e-enabled interface for external suppliers to find out what contracts are up and coming, what awards have been made and to whom and how to register onto an approved list. This initiative is being taken forward as part of a regional solution in conjunction with the regional Centre of Excellence and is recognised as a best practice solution in compiling contract data, contract management and renewal and providing transparent and timely information (and system acknowledgements) to the supplier community. In the longer term, it will also allow the Council to think more strategically across the piece in terms of contract solutions, as it will highlight where and when contracts may be coming up that could generate economies of scale across authorities or indeed regionally if appropriate. Once the new SCMS system is tested and fully operational and open day event will be scheduled</p>
	3	<p>d. That contact is maintained with potential suppliers by ensuring that all enquiries are acknowledged and the system of procurement is promoted</p>	<p>d/ the development of a Strategic Procurement Programme that will sit as a discrete plan for practical management purposes within the Council's Efficiency Programme. The work to finalise the Programme is currently in hand and it is hoped this will be ready for approval by Members shortly with a view to the Programme going live from 1 April 2007.</p>

Scrutiny Comment: It is recommended that this review is signed off as the update information appears to address all of the agreed actions

Board and Topic	Rec No.	Recommendations as approved by the Executive on 17 February 2006	Update on Recommendations as approved by Executive on 13 February 2007										
Confidentiality & Transparency Scutiny Panel (Review Completed January 2006)	1	That the use of confidentiality in tendering and contracting for high-risk procurement is reconsidered as a topic for scrutiny within two years of the completion of the restructure of Property Services.	Approved - referred back to Scrutiny Management Committee for consideration in accordance with new agreed procedures for registration of new scrutiny topics.										
	2	The Panel recommends, in order to improve transparency of practice, that the opportunity of the Constitutional Review be taken to achieve consistent standing orders for all Council bodies, to establish conventions for Officer contributions to Committee business, and to review the terms of reference of the <i>Urgency Committee</i> .	Standing Orders and the terms of reference for the Urgency Committee have both been reviewed as part of the review of the Council's Constitution to achieve consistency where possible but recognising the quasi-judicial function of some committees. Officers will keep the operation of Standing Orders under review and propose changes where appropriate to members. The terms of reference for the Urgency Committee now includes a definition of decisions which are considered appropriate for consideration by this committee.										
	3	<p>The Panel recommends, in relation to the <i>Statement of Community Involvement</i>, that</p> <p>a) The comments of individuals as well as groups be sought, and reasoned argument analysed</p> <p>b) Increased 'marketing' of the consultation exercise be undertaken, to improve response rates</p> <p>c) Established representative groups be targeted, but with clear invitations to respond being extended to the widest range of interested parties</p> <p>d) The communication networks of city employers be used, to encourage employees to participate as individuals or groups, at their choice</p> <p>e) The use of independent facilitators be encouraged for consultations on specific schemes</p> <p>f) The public benefit of <i>S106 agreements</i>, both locally and city-wide, be clearly articulated in the presentation of planning decisions</p> <p>g) That the disbursements and outstanding balances of <i>S106 agreements</i> be shown in the financial accounts at the fiscal year end and published in the local press</p> <p>h) The inclusive engagement of the public in the planning process be developed through improved communication by the Council, especially through a <i>'No Surprises' policy</i>.</p>	<p>The Statement of Community Involvement (SCI) has been finalised and the comments of the panel were considered.</p> <p>a) The SCI relates to both individuals and groups setting the standards of engagement for all</p> <p>b) With any consultation exercise the Council endeavoured to maximise the response rate. The level and form of consultation reflected the resources available. The document is subject to three stages of consultation, when this is considered over five documents it equates to 15 consultations within 3 years.</p> <p>c) Agreed - this has been done</p> <p>d) Agreed – this has been done.</p> <p>e) This has been used on a number of major schemes such as Castle Piccadilly and Hungate but has resource implications that would need to be considered in each case.</p> <p>f) This can be done but must be in the context of commercial sensitivity and would need to take into account the provisions of the Local Government Act 1972 Schedule 12 (as amended).</p> <p>g) In line with the accounting Statement of Recommended Practice these figures are already provided. For 2005/06 they are shown as Developers Contributions at Note 24 to the Consolidate Balance Sheet on page 63 of the annual Statement of Accounts. From these figures it can be shown that:</p> <table border="0" data-bbox="1128 758 1388 869"> <tr><td></td><td style="text-align: right;">£'000s</td></tr> <tr><td>Opening Balance</td><td style="text-align: right;">2,770</td></tr> <tr><td>In Year Expenditure</td><td style="text-align: right;">-2,336</td></tr> <tr><td>In Year Income</td><td style="text-align: right;"><u>3,273</u></td></tr> <tr><td>Total =</td><td style="text-align: right;">£ 3707</td></tr> </table> <p>The Council's Statement of Accounts are considered by Full Council and are available to residents and other stakeholders either in a printed form (for which a small charge is normally levied) or via the council's website. In addition, each year a public notice is placed inviting individuals to inspect the accounts, such queries could include the breakdown of developers contributions which are currently held of have been applied. As such the publication of additional isolated details is not supported at this time.</p> <p>h) Agreed but suggest this is addressed through a review of procedures undertaken for processing planning decisions rather than developing an additional policy.</p>		£'000s	Opening Balance	2,770	In Year Expenditure	-2,336	In Year Income	<u>3,273</u>	Total =	£ 3707
		£'000s											
Opening Balance	2,770												
In Year Expenditure	-2,336												
In Year Income	<u>3,273</u>												
Total =	£ 3707												
4	<p>The Panel recommends that, in relation to high-profile planning applications</p> <p>a) The Development Control department publish the criteria for reference, by any party, of such applications to <i>Government Office</i> for determination</p> <p>b) Public education in the planning process be sustained</p> <p>c) The professional role of Development Control officers be carefully explained when formal and informal advice is given to applicants, and when planning committees receive advice</p> <p>d) Members should declare, at Committee, their other relevant Committee memberships</p>	<p>a) The Secretary of State has the power to call in planning applications. It is entirely within his discretion whether or not an application is called in although there are several categories which are liable. This may make it difficult to produce a definitive criteria.</p> <p>b) Agreed, however this will have HR & Finance resource implications therefore this recommendation to be supported in so far as it can be achieved within existing budget allocations..</p> <p>c) Agreed</p> <p>d) Members are required to make declarations of any personal or prejudicial interest at the commencement of any committee meeting. However, membership of another committee does not of itself represent a personal or a prejudicial interest. Such additional declaration could lead to confusion as to the nature of the declaration. Membership of committees is a matter of public record and is now more widely available to the public through the electronic committee management system which publishes this information on the Council's web site.</p>											
Board and Topic	Rec No.	Recommendations as approved by the Executive on 17 February 2006	Update on Recommendations as approved by Executive on 13 February 2007										

Confidentiality & Transparency Scutiny Panel (Review Completed January 2006)

<p>5 The Panel recommends that, in relation to current developments in the planning system,</p> <p>a) The City of York Council accord to the completion of the <i>Local Development Framework</i> the first priority, in order to achieve the essential robust and stable planning environment for the city</p> <p>b) Local area development plans and management plans should be expected to preclude new proposals arising only from unanticipated funding allocations</p> <p>c) The Executive Member for Resources should not be a member of any planning committee</p> <p>d) Development in which the Council has an interest should continue to be considered under identical processes to those covering private interests</p> <p>e) The importance attached to design quality should be reinforced by the appointment of an independent professionally qualified <i>Design Champion</i> for York.</p> <p>f) Performance monitoring should include systematic surveys of regular users of the planning system.</p> <p>g) If as a result of the Government's consultation on planning fees, the level of fees is raised, the income from this should be 'ring-fenced' for the processing of applications, compliance and enforcement of planning conditions.</p>	<p>a) Agreed - The Executive recognises the importance of the LDF. However, the City may - for example as a result of economic change - on occasions be faced with the need to act promptly to secure jobs in the city. Factors like these will continue to be taken into account in allocating resources and priorities</p> <p>b) "Unexpected" proposals arising out of unanticipated funding allocations will be determined in accordance with the existing planning policy framework.</p> <p>c) Any member of any committee is required to consider what, if any, declarations need to be made at the commencement of a any committee meeting. In addition members must also consider whether there previous involvement in a matter is such that they may be deemed to have "prejudged" the issue. It is therefore dealt with on a case by case basis. Whilst this may be more pertinent for certain members in certain roles eg the Executive Member for Resources in a planning context it applies equally to all members. As such to ensure consistency the Council could not implement this recommendation without undertaking a review of membership of all committees. This may impact on the ability of minority parties to participate in committee decisions. Therefore this recommendation is not approved - Allocation of individuals to committee places will continue to be the responsibility of the party groups. Individual member of all committees will continue to declare any interests that they may have on any item being discussed and - if necessary - they will leave the meeting when such a matter is being considered.</p> <p>d) Agreed</p> <p>e) It is acknowledged that this has been successfully pursued by other important historic cities such as Edinburgh, but the Executive would wish to see a separate report produced on this option. In particular it would wish to understand the resource implications of such a move. Recommendation therefore deferred until such a report can be considered and approved by Full Council</p> <p>f) Agreed this should include plan making as well as development control.</p> <p>g) The Head of Finance advised that the ring fencing of income in this manner should not be supported. While the local development framework is undoubtedly an important requirement for York, as with any service area its funding needs to be considered and assessed against the other pressures and priorities which the council faces in the short to medium term. Such decisions need to be undertaken as part of the council's annual budget process. It should be noted that at its meeting on 16th January 2007 the Executive recommended to council that the 2007/08 to 2009/10 budgets should contain the following additional funding for the local development framework and related works.</p> <table border="1" data-bbox="1131 861 1568 997"> <thead> <tr> <th></th> <th>2007/08</th> <th>2008/09</th> <th>2009/10</th> </tr> <tr> <th></th> <th>£'000s</th> <th>£'000s</th> <th>£'000s</th> </tr> </thead> <tbody> <tr> <td>LDF</td> <td>149</td> <td>227</td> <td>224</td> </tr> <tr> <td>York Central/</td> <td></td> <td></td> <td></td> </tr> <tr> <td>British Sugar Sites</td> <td>75</td> <td>105</td> <td>65</td> </tr> <tr> <td>Total</td> <td>224</td> <td>332</td> <td>289</td> </tr> </tbody> </table> <p>On the basis of the information provided above, the Executive did not approve this recommendation</p>		2007/08	2008/09	2009/10		£'000s	£'000s	£'000s	LDF	149	227	224	York Central/				British Sugar Sites	75	105	65	Total	224	332	289
	2007/08	2008/09	2009/10																						
	£'000s	£'000s	£'000s																						
LDF	149	227	224																						
York Central/																									
British Sugar Sites	75	105	65																						
Total	224	332	289																						
<p>6 The Panel recommends in relation to presentations</p> <p>a) That the Council's Code of Good Practice for Planning Committee Members be reviewed by Planning Committee (with appropriate input from Standards Committee), as part of the Constitutional Review</p> <p>b) That where a presentation is given in support of an application, it should also be open to non-participating observers</p> <p>c) Where the developer has made a presentation to the Planning Committee an opportunity should be afforded to objectors to arrange a comparable presentation by objectors.</p>	<p>a) This was not included in the Review of the Constitution but could be undertaken by Democratic Services in conjunction with planning officers. Standards Committee should be consulted to ensure any amendments to the Code are in line with the Members' Code of Conduct which is also likely to be amended shortly. If this recommendation is approved there will be resource implications for both Democratic Services and City Strategy in terms of allocation of officer time to undertake the review. Therefore, in the absence of any evidence to substantiate shortcomings in the existing code, the Executive did not approve this recommendation</p> <p>b) Agreed</p> <p>c) This would be difficult to facilitate given that there is a limited number of applicants who usually have professional representatives whereas there are often a large number of objectors who are rarely represented. The purpose of such presentations is to enable applicants to clarify details of complex applications and it is agreed that recommendation 6 (b) is therefore appropriate. However, if this recommendation is implemented it would create an adversarial approach to such presentations which could become akin to the public inquiry process which is a separate procedure.</p>																								
<p>Board and Topic</p>	<p>Rec No.</p>	<p>Recommendations as approved by the Executive on 17 February 2006</p>	<p>Update on Recommendations as approved by Executive on 13 February 2007</p>																						

<p>Confidentiality & Transparency Scutiny Panel (Review Completed January 2006)</p>		<p>Therefore, the Executive did not approve this recommendation. However, the Executive recognised that the current practice where on occasions objectors have been given the opportunity to present their views in a less structured way than occurs at a formal planning committee, should remain an option for the Committee chair to consider</p>
	<p>7 The Panel recommends, arising from its consideration of the Brief and outcomes at the Rawcliffe Grange site</p> <p>a) That a Development Brief, adopted as Supplementary Planning Guidance, should be required for all sites where development may be undertaken in stages</p> <p>b) That Development Briefs should have the involvement of all relevant officers to ensure that the brief is robust</p> <p>c) That the current (November 2005) definition of 'pepper-potting', as described above, should be applied to all developments</p> <p>d) That Supplementary Planning Guidance be developed and adopted as regards energy and water efficiency in new dwellings, to incorporate measures to reduce the use of energy during construction and during the lifetime of the building</p> <p>e) That the Council's Development Control department define the difference between socio-economic sustainability and energy efficient sustainability, as part of the 'Sustainable City' objective as set out in the Council Plan, and publicise the definitions</p> <p>f) That the boundary between any proposed development and existing properties should be considered carefully and developed in such a way as to define responsibilities for maintenance</p> <p>g) That the density of new developments should be detailed in the Development Brief, and that such densities should be adhered to. Whilst recognising the requirements of PPG3 all new development should blend in with the surrounding area, rather than meet the requirements of PPG3 and be inappropriate</p> <p>h) That for any development requiring a Development Brief, a Liaison Panel be required. This should detail one key person responsible for overseeing the process and managing relationships between the developer(s) and the local residents/businesses. This person should be nominated by the Director with responsibility for Development Control, and should be independent of the Case Officer</p> <p>i) That the Area Enforcement Officer should be involved in the determination of the various conditions recommended by officers, to ensure enforceability. The Area Enforcement Officer should also be in attendance at relevant planning committee meetings to advise on any modifications or original conditions that members might suggest.</p>	<p>a) Planning briefs are more generally prepared for all major sites in the City. If Members wish more briefs to be prepared then sufficient resources will be needed to facilitate this work. Recommendation not approved</p> <p>b) Agreed. A "development team" approach is adopted in preparing planning briefs that involve all relevant officers from the outset through to planning submission and beyond.</p> <p>c) Pepper potting is already applied to all substantial developments as included within the CYC Affordable Housing Advice Note, June 2005 and as required with the Affordable Housing Plan.</p> <p>d) We are in the process of producing guidance to support the Local Plan Policy on Sustainable Design and Construction. This will also be covered within the LDP</p> <p>e) This task ought to be undertaken by the Council's sustainability officer. Any definition should reflect the definition of sustainability set out in PPS 1 and "Securing the Future" the government's national strategy. This should clarify the different strands (social, economic, environmental and resource efficiency) that make up the definition of sustainable development.</p> <p>f) Agreed – maintenance should be clearly addressed in any development brief. For major sites one key person is responsible for overseeing the process and managing relationships between the developer (s) and the local residents/businesses. This the approach that has been taken to sites such as Germany Beck, Metcalfe Lane and Heslington East. In addition community liaison groups have also been sent up in these cases.</p> <p>g) A development brief can clearly set minimum densities and in some cases maximum to reflect known constraints but it would be inappropriate to include an exact figure. The density of any development is the product of detail consideration of all the factors relating to urban design. This can only be done at the Master Planning stage.</p> <p>h) Agreed. This is currently nominated through the City Development projects team who co-ordinates a cross directorate project working group and liaises directly with the developer and agents.</p> <p>i) Agreed</p>
	<p>8 The Panel recommends that, in the course of the Constitutional Review,</p> <p>a) The availability of the <i>Whistle-blowing</i> Policy of April 2005 should be publicised</p> <p>b) There should be a <i>Whistle-blowing</i> Policy specific to members of the public</p> <p>c) There should be specifically designated <i>whistle-blowing</i> advisers to whom the complainant can be addressed. There should be at least one adviser per Directorate</p> <p>d) There should be additional procedures for Elected Members, consistent with the objectives of the Public Interest Disclosure Act 1998</p> <p>e) Such procedures should be cross-referenced to the <i>Whistle-blowing</i> and Complaints procedures.</p> <p>f) The annual report referred to in the <i>Whistle-blowing</i> Policy should be submitted to both Personnel Committee and <i>Standards Committee</i>.</p>	<p>a) The Council's whistle blowing policy is to be the subject of further review and will be re-published through employee newsletters including reference to its basic content and where the procedure can be accessed.</p> <p>b) This can be considered as part of the further review and this work is now ongoing.</p> <p>c) The current policy includes the names and designation of officers to whom whistle blowing complaints can be made.</p> <p>d) The procedure already applies to Elected Members, therefore the Executive believes that there are already sufficient opportunities for elected members to raise issues without recourse to expensive whistle blowing process - Recommendation not approved</p> <p>e) As part of the review of the Complaints Procedure and the further review of the Whistle blowing procedure consideration can be given to how to cross reference the two procedures but also having regard to the need to ensure that the public have clarity about how to raise any concerns.</p> <p>f) Agreed the Constitution can be amended to require an annual report to Standards Committee and possibly to Audit and Governance Committee.</p>

Board and Topic	Rec No.	Recommendations as approved by the Executive on 17 February 2006	Update on Recommendations as approved by Executive on 13 February 2007
Confidentiality & Transparency Scutiny Panel (Review Completed January 2006)	9	The Panel recommends that a) An approach similar to that of the HR Strategy be adopted by other Directorates in developing their forward plans b) Personnel Committee review the arrangements for officer induction, and for the provision of a staff handbook setting out approved Council-wide policies, additional to material provided by individual directorates.	a) The Council has, through the development of its corporate strategy, identified 13 priorities one of which is to improve leadership at all levels to provide clear, consistent direction to the organisation. The Council champion for this priority will be developing a corporate set of values and behaviours as part of the Delivery and Innovation Plan (DIP) for this priority. b) The employee induction process has been reviewed and includes activity at both Corporate and Directorate levels. Compilation of a staff handbook is on-going as the council's review of HR policies and procedures is being undertaken.
	10	The Panel recommends that a) An agreed form of value system on the lines of the key themes of the HR Strategy be adopted by the Corporate Leadership Group, to give coherence to this work b) Progress be reviewed in the course of the <i>Ethical Audit</i> , to be undertaken by the <i>Standards Committee</i> following the completion of the Constitutional Review.	a) See officer response to recommendation 9(a) above. b) Agreed
	11	The Panel recommends that the key themes of the HR Strategy be expanded into a Council statement of values, and applied to arrangements concerning the three groups affected by the Council's business - Members, officers and the public. These themes need to be clearly presented and publicised.	The key themes from the HR Strategy provide the guiding principles for the development of the employment framework. The themes identified should be considered in the context of the Council priority identified in the officer response to recommendation 9(a) and incorporated where appropriate into the DIP.
	12	The Panel recommends that a future scrutiny be undertaken to examine the transparency of the activity which precedes the formulation of Council policy.	Approved - Preferred back to Scrutiny Management Committee for consideration in accordance with new agreed procedures for the registration of new scrutiny topics.

Scrutiny Comment: Executive have only recently considered and approved these recommendations therefore to soon to report on their implementation. Suggest update in August 2007 (6 months)

Board and Topic	Rec No.	Recommendation	Implementation Requested by Executive on 13 February 2007
Flood Scrutiny Panel (Sept 2004)	All	See Annex C for Recommendations and updates from October 2005 and January 2006	The Executive notes the current update report considered by SMC and requests that future annual updates be provided in the first instance, during the late summer/early autumn period, to the Neighbourhood Services EMAP with any significant cross cutting issues being referred to the Executive for attention as necessary.

Scrutiny Comment: This review could be signed off as Neighbourhood Services EMAP will now receive future annual updates

Board and Topic	Rec No.	Recommendations as approved by the Executive on 24 October 2006	Update on Recommendations as of Feb 2007
Commercial Services Scrutiny Board - Recycling & Re-use (Review Completed September 2006)	1	That further consideration be given to the Hazel Court site and surroundings with a view to applying additional spatial – i.e. site linked site facilities - features in partnership with others as per the Site Model based on Waste Hierarchy Principals in the report. Officers to prepare a report for the next meeting of the Executive detailing the proposed roll out arrangements for the cardboard collection service to the remaining 40,000 properties on alternate weekly collection, to ensure that this system maximises the diversion from landfill which can then be re-invested into the service for expansion to new areas	
	2	That the City of York Council should consider the roll out recycling in Terraced Streets adopting the following good practice : i. Use slimmer recycling boxes with a smaller footprint for such areas to reduce impeding pedestrian use of pavements Officers to prepare a report for the next meeting of the Executive detailing the communication strategy for the Winter collection System and examining ways in which this can be done to reduce costs which can in turn be invested into the recycling service. ii. Ensure that changes to such services are communicated better to disabled people well in advance of the change and that this could be facilitated by using relevant advisory groups Officers to work with Equalities Officer to devise test schemes for box collection schemes in the City	
	3	That the City of York Council be recommended to consider paying Re-use Credits. That prior to the introduction of a scheme, Waste Strategy Officers at the City of York Council prepare a report for Member approval detailing; <ul style="list-style-type: none"> ▪ Best practice schemes already running at other Local Authorities including information about the effectiveness of the North Yorkshire County Council scheme ▪ The terms of an appropriate scheme ▪ The likely cost impact of credits upon the authority 	
	4	That the City of York Council be recommended to consider paying Re-use Credits for the Bike Rescue Project. Officers to develop ways for improved working with the Bicycle Recovery Project at the Household Waste Recycling Centres.	
	5	That further cross corporate work be done with the project managers and officers in Education, Youth Offending, Equalities and Sustainability and to ensure benefit from potential funding opportunities The recycling team to continue to co-ordinate applications for funding which can be utilised corporately from external sources	

Scrutiny Comment: Executive have only recently considered and approved these recommendations therefore to soon to report on their implementation. Suggest update in March 2007 (6 months)

Board and Topic	Rec No.	Recommendation as approved by the Executive on 7 November 2006	Update on Recommendations as of Feb 2007
Reducing Carbon Emissions Scrutiny Sub-Committee (Review Completed Sept 2006)	1	<p>That Climate Change Strategies and Action Plans are developed by the Council's Sustainability Officer as a matter of urgency. This to be done with a view to best practice approaches used by other Local Authorities. It is acknowledged that the Council is already well advanced in developing its strategies for dealing with climate change, in so far as it has powers to do so, and anticipates that a consultants report will be submitted to Executive shortly. At that time the SMC may, of course if they wish, choose to review the contents of the report".</p>	
	2	<p>That the Local Development Framework and our present planning policy framework include a Calderdale/Merton Style Target. This target will require developers to ensure that:</p> <ul style="list-style-type: none"> i. at least 10% of all energy required is provided from renewable sources in all new and significantly refurbished developments from this point and up to 2010, including domestic development. ii. After 2010 the target rises for onsite embedded renewables to be greater than or equal to 15% between 2010 and 2015 iii. Then rises again to be greater than or equal to 20% between 2015 and 2021 etc. <p>This proposal to be referred to the LDF Working Group for their consideration</p>	
	3	<p>That the City of York Council researches planning policies adopted by other local authorities with a view to applying them in York, if appropriate, in order to specifically ensure energy efficiency by design. That all plans submitted to the Local authority be tested on these criteria. The proposal to be referred to the LDF Working Group for their consideration.</p>	
	4	<p>That the authority enforce Parts L and F of the Building Regulations as a matter of urgency, resolving any training and resourcing issues that may need addressing, whilst recognising that the deployment of resources will be influenced by the Councils annual budget build process</p>	
	5	<p>That the Council, through officers in consultation with its Elected Member Energy Champion request that the Yorkshire and Humber Assembly and/or Yorkshire Forward facilitate region wide BREEAM assessor training for the region's Development Control (and other appropriate) Officers with the aim of reducing costs to individual Local Authorities, with the aim of reducing future expenditure.</p>	
	6	<p>That information, including any response to regional questionnaires, on the Councils position be reported to the City Strategy EMAP at an appropriate time</p>	
	7	<p>That the authority adopt clearer lines of communication to ensure that information already collated by Housing Officers regarding thermal efficiencies improvements and other Carbon reduction measures, is shared with the Sustainability Officer. This should be done to ensure housing data relevant to the developing Environmental Management System (EMAS) is integrated. Officers in Housing should work with the Authority's Sustainability Officer to agree the best format for such data sharing and, ensure advice regarding targeted improvements in housing and the reporting of these outcomes are delivered under EMAS</p>	
	8	<p>That the Housing Strategy & Enabling Group - Housing Standards & Adaptations Officer and other officers in housing where relevant work with York EEAC officers consult upon, devise and adopt a 'Energy Efficiency and Thermal Comfort Strategy and Action Plan' for the authority commencing this year. The Officers are recommended to use the Regional Action Plan (Annex C) NEA guidance (Annex F) and activities outlined at paragraph 50 of this report as a primary steer in shaping the process</p>	
	9	<p>That the Local Authority ensures that CYC Officer and Member Positions on the Energy Partnership Board are always filled.</p>	

Board and Topic	Rec No.	Recommendation as approved by the Executive on 7 November 2006	Update on Recommendations as of Feb 2007
Reducing Carbon Emissions Scrutiny Sub-Committee (Review Completed Sept 2006)	10	That Annual and inter-year joint working be conducted between EEAC's Local Authority Support Programme Co-ordinator and CYC Housing Officers to ensure that opportunities for the use of renewables are considered as part of the HRA and Housing Capital Business plan. Where such opportunities are cost neutral or affordable within the life of the business plan, micro-renewables should be installed as part of the development of the business plan. Consultation between housing officers and EEAC should cover improvements scheduled to buildings fabric, such as photovoltaic roof tiles when roofs need replacement and/or heating, water systems replacements (i.e. can carbon minimising heat pumps be applied) etc; Consultation should also explore opportunities to bring in external grants revenue.	

Scrutiny Comment: Executive have only recently considered and approved these recommendations therefore to soon to report on their implementation. Suggest update in March 2007 (6 months)

Board and Topic	Rec No.	Recommendation as approved by the Executive on 25 July 2006	Update on Recommendations as of Feb 2007
Sustainable Street Lighting Scrutiny Sub-Committee (Review Completed June 2006)	1	Street Lighting Officers to renegotiate the rate charged to the authority for lamp stock electricity supply to minimise financial costs and ensure that the contract to CYC includes upwards of 20% renewable sourcing to be increased towards a target of 100%, where the supplier is able to provide renewable sourced energy and subject to the outcome of the be increased towards a target of 100%. Forthcoming procurement of energy for street lighting, which will be reported to Members for decision.	
	2	Street Lighting and Finance Officers ensure that the cashable and non cashable energy and financial savings are reported in Gershon Efficiencies responses and where feasible reinvest following consideration as part of the annual budget process	
	3	Street Lighting Officers with the assistance of the Sustainability Officer ensure that CO2 emissions from energy use in street lighting stock are reported annually under EMAS and that targets are set for annual carbon savings, provided that appropriate resources can be allocated to deliver the savings proposals.	
	4	Street Lighting Officers should use the newly completed and audited inventory detailing the street lighting stock to renegotiate the electricity supply contract this year	
	5	The Strategy should include a requirement to implement new technology when appropriate, and Street Lighting. Officers should prepare a Street Lighting Strategy for submission to the Executive.	
	6	Street Lighting Officers should maintain their established contact with pilot authorities trialing Photovoltaic (PV) lighting and other sustainable technologies and endeavour to keep track of the best versions of this technology available.	
	7	Street Lighting Officers should recommend the use of PV powered "standalone" systems and other sustainable technologies as the technologies improve and community netted systems installations for areas of the authority without grid netting requiring lighting. Officers should, in this instance, consider whole life costs of installation, including offsetting the installation costs against savings made from electricity billing during the systems life. That the position of using PV and any other advances to sustainable technologies should be included in the annual "Highways Report"	
	8	That Sub Committee considering the final report of the former Planning and Transport Scrutiny Board regarding sustainable development be requested to include a recommendation to developers – in the form of an amendment to the Supplementary Planning Guidance (SPG) – that all new or significantly refurbished developments should give consideration to incorporating sustainable street lighting. Officers to research and investigate the inclusion of a more detailed policy to address this issue as part of the development of the "Local Development framework".	
	9	That officers, in consultation with the Executive member for Strategy and the Councils Energy Champion, at an appropriate time, report on the options for developing a bid for funding to support the development of an intelligent lighting network for the City, including the availability of resources from European sources such as IEE II	
	10	That information, including any response to regional questionnaires, on the Councils position be reported to the City Strategy EMAP at an appropriate time as part of the annual performance review process	
	11	That subject to the production of a report on the financial implications of adopting such a policy, the Executive Member instruct the Street Lighting and/or other relevant officers to ensure that aesthetic building illumination (spots on the guildhall and other ket architectural buildings within CYC's property portfolio) use light sensors to come on only when required and do not remain on through the entire night (i.e. are switched off at 01:00hrs) with a view to reducing electricity usage and emissions.	
Scrutiny Comment: Still awaiting an update on the implementation of these recommendations.....			

Board and Topic	Rec No.	Recommendations Approved by Executive in November 2004	Update on Recommendations as of Feb 2007
Young People in York Scrutiny Panel (Review Completed Sept 2004)	1	<p>a) That the desires of young people to play an active role in life in York - by participating in decision making processes and by having their rights within and importance to the city recognised - are fully acknowledged and supported.</p> <p>b) That this support includes encouraging initiatives that aim to empower young people. Empowering them by...</p> <ul style="list-style-type: none"> ➢ Giving them a greater opportunity to have a say. ➢ Showing them that their views count. ➢ Promoting young people more positively within the city. <p>These aims can be achieved by striving for the Hear By Right Standard (see recommendation 3).</p>	
		<p>2 Subject to an appraisal being made of the availability of both Member and Officer resources to support any new panel (bearing in mind the need to rationalise and optimise the use of Member time) and to any resultant changes being incorporated into the current constitutional review, that CYC introduce a Young People's Champion – one of its councillors taking on a particularly high level of responsibility for representing young people's views, identifying their concerns and raising awareness about their opinions and successes. Specific features of the role should include:</p> <p>a) That the desires of young people to play an active role in life in York - by participating in decision making processes and by having their rights within and importance to the city recognised - are fully acknowledged and supported.</p> <p>b) That the Champion uses the Hear By Right Standard (see rec 3) as a framework for his or her work and a tool for monitoring the recommendations of this report.</p> <p>c) That support is given to the Champion from other elected members. This should include establishing a cross party Panel that provides regular support and advice to the Champion. This Panel should also include young people.</p> <p>d) That appropriate, specific officer support will be given in assisting the Champion's work. This should involve either ensuring the work of the current Youth Forum Co-ordinator incorporates this role, or ensuring an appropriate post arising out of the current Youth Service Restructure (such as the proposed Voice and Influence Co-ordinator) includes this responsibility within its job description.</p> <p>e) That the Member who takes on the role of Champion should be neither a current Executive member or opposition spokesperson.</p> <p>f) That the role is not used in a party political sense.</p> <p>g) That the Champion pays particular attention to media coverage of young people's issues and where appropriate helps present more positive opinions and stories about young people in the city.</p> <p>h) That attempts will be made to raise awareness of who the Champion is and his or her role, in schools in the city.</p> <p>i) That the Champion seeks to work with organisations and bodies that help to give young people a voice within their community.</p>	<p>CYC have introduced a Young People's Champion</p> <p>CYC have set up a Young People's Working Group</p>
		<p>3 a) That a commitment is made to working towards the Hear By Right Standard across City of York Council.</p> <p>b) That the implementation of the Hear By Right process builds on the work that has already been done by the Council's youth service in this area. The Young People's Champion and supporting Panel will work with members of the youth service and where appropriate young people, to raise awareness across each directorate and then monitor the implementation of the process.</p> <p>Officers invited to further develop and report back on how consultation and participation processes may be further developed within the context of the 'Hear by Right' processes.</p>	
		<p>4 That activities and initiatives aiming to engage young people in discussions with decision makers and influential figures and increase the voice of young people within the community, receive encouragement and active support from City of York Council. This support should include:-</p>	

Board and Topic	Rec No.	Recommendations Approved by Executive in November 2004	Update on Recommendations as of Feb 2007
Young People in York Scrutiny Panel (Review Completed Sept 2004)	4	a) Putting processes in place to ensure Members are given the opportunity to attend school lessons on a regular basis (every six to twelve months for example) to meet young people, talk to them about the work of the council and gather their views. This process should be a cross party exercise and receive officer support, and be overseen by the Young People's Champion and Panel. b) Increasing efforts to develop, promote and support the York Youth Forum and/or York Youth Parliament and encouraging initiatives that help to ensure that these bodies are sustained and strengthened over time. c) Promoting a range of 'informal' events and opportunities for young people to share their views and ideas, including using information technology, such as websites. d) Ensuring that all of these efforts aim to increase participation for all young people, including those who are often excluded or marginalized from such activities. The Assistant Director of Education (Standards and Quality) to further develop the ideas included within the final report.	
	5	1.) That opportunities are sought on future development sites in or near to the city centre (in particular York Central) for a leading centre for young people. Any such development should draw upon expert knowledge and best practice in relation to youth provision. The centre should be purpose built, 'state of the art' and directed specifically at the needs and interests of young people, with access possible for all young people. b) That such a centre is used as a way to bring together many of the services for young people that are currently scattered across the city, effectively creating a 'one stop shop' for young people to find out about issues and services that affect them. c) That the centre is approached as a partnership venture looking to draw upon developer contributions as a funding method. d) That the Executive Member responsible supports a full feasibility study into such a development at the earliest opportunity. e) Officers to further develop the options available to develop a central York youth facility, with a further report to be produced as and when funding opportunities for such a centre seem likely to arise.	
	6	That the needs of young people (aged 11+) are considered when Section 106 contributions are made for improving local leisure facilities. Where smaller developments are proposed off site improvements are acceptable, however where larger housing developments are proposed, provision for Young People should be made on site. the Director of Resources, the Director of Environment and Development Services and the Children's Trust Board invited to report on how facilities for teenagers can be enhanced as part of the planning process.	
	7	That until a development such as that outlined in recommendation five becomes available, existing sites are sought in or near to the city centre that would meet the needs of young people in York by providing a centre at which activities can be arranged and facilities provided specifically aimed at young people. This centre should be open for young people for as long as possible each day and with access possible for all. Officers asked to consider what enhancements to provision might be made, within budget and resource limitations, together with an assessment of any partnership funding which may become available.	
	8	a) That the need to achieve a balance between the city wide needs and interests of young people and specific local needs and conditions, is a key consideration of strategies that aim to improve facilities for young people in the city. b) That efforts are supported which aim to serve the diversity of needs of young people living in York.	
	9	a) That the vital importance of youth facilities at a local level is acknowledged. b) That particular support and encouragement is given to facilities that are flexible in terms of their adaptability and/or the ability to move them around the city and serve different users. The council must build on its initial successes in this area. That the council looks to build more partnerships with other youth and community organisations to increase the effectiveness of its efforts to put in place appropriate local facilities.	
	10	a) That a balance between allowing young people freedom and independence and making sure they are safe and considerate to others is achieved when considering youth facilities.	

Board and Topic	Rec No.	Recommendations Approved by Executive in November 2004	Update on Recommendations as of Feb 2007
Young People in York Scrutiny Panel (Review Completed Sept 2004)	10	b) That strategies are devised and supported that encourage the long-term success of youth facilities by enabling 'ownership' to be handed over effectively from one group of users to another.	
	11	a) That initiatives are developed, supported and encouraged aimed at proactively engaging young people in activities which meet their own desires, interests and needs, act as a deterrent to anti-social behaviour and assist young people in taking pride in their communities.	
		b) That work is done to identify how such initiatives could be further developed in York and the funding implications of such initiatives. This work should include examinations of best practice at other authorities.	
	12	a) That we ensure that consultation takes place with relevant community and user groups when developing any new facilities for young people.	
		b) That consultation of this nature is encouraged as a means of both maximising the success of the facility and achieving support for it from the community it effects. This consultation should pay particular attention to bringing together different groups (different ages and backgrounds) and encouraging an honest dialogue where each side is specific about what they can and would like to achieve.	
		c) That awareness is raised of mechanisms such as Ward Committees and Parish Councils to encourage this type of consultation.	
		d) That the impact of new, unsupervised facilities on local residents is monitored, and measures are taken to ensure that facilities themselves are not being misused.	
	13	a) That innovative ways of funding and developing youth facilities are sought.	
b) That efforts continue to build effective partnerships with organisations that may be able to assist in the funding and development of youth facilities and that these efforts create sustainable outcomes that can be of benefit to young people over a long period of time.			
14	a) That action is taken to raise awareness about facilities and provision available for young people as a key factor in helping young people to make the most of living in the city and encouraging them to participate in positive activities.		
	b) That innovative methods are sought and supported that help to raise awareness amongst young people of the provision, facilities and transport options available for them. This could include using local radio stations (a commercial aimed at young people), a supplement in either council newsletters or ward supplements or in the local newspaper.		
	c) That City of York Council continues its efforts to inform young people of the specific discounts/concessions available to young people using certain council services or attending events run or supported by the council.		
	d) That these efforts recognise that young people of different ages will need to be targeted in different ways.		
	e) That the efforts outlined above are taken on as a priority by the Young People's Champion and supporting Panel.		
15	That following the establishment of the Young People's Champion and Panel, one of the first issues that they consider is setting up an 'Entitlement Scheme' as detailed above, to raise young people's awareness of services and facilities that are particularly young people friendly. This should be done with the support of members of the youth service and input from young people.		
	a) That support is given to reducing the cost of travel in the city for young people in full time education or training.		
	b) That the extension of the full benefits of the YoZone card to all young people aged 11 – 19 be considered for implementation at the earliest possible opportunity.		
16	That the Executive lobbies central government for funding that matches the increasing targets and expectations being placed on the youth service. Officers to report back to the appropriate Executive Member on the resource, and any practical, issues which may arise from implementation of the proposal.		
17	That the Young People's Champion and the Panel established to support him or her review the implementation of these recommendations on a regular basis and that this forms part of their work in helping the council to implement the Hear By Right Standard. Lobbying to be incorporated into the 'Fair Grant for York' campaign.	Scrutiny Comment: This reviewing of the implementation of these recommendations could be passed to the Young People's Champion and the Working Group as per this final recommendation and SMC could sign off this review	

Board and Topic	Rec No.	Recommendations as approved by the Executive on 15 June 2004	Update on Recommendations as of Sept 2004
Economic Development & Community Safety Scrutiny Board - Regional Govt; Raising Awareness of... (Review Completed May 2004)	1	That a further, more detailed briefing is prepared in time for the next round of ward comm	Prior to the ward committee meetings in July, an article was prepared and placed in the 'Your Ward' newsletters (draft articles submitted to Community Planning and Partnerships are attached at Annex B). In addition, a leaflet summarising the issue of regional government and giving contact points for further information was produced, checked with Marketing and Communications and passed to Community Planning and Partnerships for distribution at the meetings themselves and also displayed at the Guildhall reception point (leaflet text is given at Annex C). An offer was made to Community Planning and Partnerships officers that posters containing information from the leaflets could be reproduced on request for display on notice boards at the meetings, but no such requests were received.
	2	That an event open to Members and the public is arranged which will provide further information on the topic of regional government. This should be arranged at a time that maximises the opportunity for public and Member attendance. An external speaker (or speakers) should be sought as a means of increasing the impact of this event. to be implemented by holding a seminar immediately prior to the next Council meeting, in July	A pre-Council seminar on regional government was arranged for the 29 th July. Speakers from the Yorkshire and Humber Assembly and the Yes and No campaigns for the proposed elected regional assembly had agreed to attend and the Chief Executive had agreed to introduce the seminar. On the 22 nd July however, the government announced that the referendum on regional government in Yorkshire and Humber would be delayed indefinitely, due to problems with postal voting. In light of this announcement, the Leader, Leader of the Opposition and Chief Executive decided to postpone the seminar. If and when a new date for a regional government referendum in Yorkshire and Humber is given, the seminar can be rearranged.
	3	That the council continues its efforts to keep the public informed about regional government through its website and through a further article in the 'Your City' publication. These communications should clearly articulate the council's position on a regional assembly, where it is appropriate to do so. The Council to continue to keep the public advised about regional government issues using appropriate channels. Officers presenting any information to the public must observe rigorously the restrictions placed upon local authorities by national legislation in promoting political campaigns and must avoid duplicating the work being undertaken either by central government or by the local "Yes" and "No" campaigns, which are now expected to step up their efforts to influence public opinion. Council to re-iterate its interest in having any regional seat of government debating chamber located in the City of York and Officers to report, by September, on the progress being made in identifying suitable premises for such a chamber and on the actions which need to be taken to influence opinion in favour of York	In regard to Recommendation 3 & 4, An article giving information on both the draft Regional Assemblies Bill (published 22 nd July) and the delay to the regional government referendum was included in the 24 th August edition of News and Jobs. Although the text (at Annex D) was submitted for inclusion in Your City too, insufficient space was available to accommodate it. New text for the Council's regional government web page has also been prepared and posted on the Council's website. Members and residents will be informed if and when a new date for a regional government referendum is announced.
	4	That existing, recognised mechanisms of communicating key issues are wherever possible, used to raise awareness about a regional assembly referendum. This should be done to ensure that information reaches Members and the public as efficiently and effectively as possible.	
	5	That a brief update report is prepared for the September 2004 meeting of the Economic Development and Community Safety Scrutiny Board. This report should summarise the work done to satisfy the recommendations of this report.	A report was produced as requested giving an update on the recommendations prior to a scheduled Local Government Referendum being held.

Scrutiny Comment: It appears that this review could be signed off as the updated recommendations were fed into the Local Government Referendum